



Alternate Pathway to Licensure

Applicant Checklist

The Office of Admissions is providing this checklist as a guide for the applicant. It is not binding on the Utah State Bar. The burden is on the applicant to understand and complete the requirements of the program as provided in the Rules Governing Admission, including rules 4-703, 4-703A and 4-716.

Law School Coursework

- Complete all courses from this list: B1
 - First-year writing
 - Upper-division writing
 - Legal research
 - Civil procedure
 - Constitutional law
 - Contracts
 - Criminal law
 - Property
 - Torts
 - Professional Responsibility
 - Complete three courses from this list: B2
 - Administrative law
 - Business law
 - Evidence
 - Legislation regulation/statutory interpretation/legislative process
 - Complete three courses from this list: B3
 - Bankruptcy
 - Conflict of laws
 - Criminal procedure
 - Estates/Trusts/Wills
 - Family law
 - Federal courts
 - Intellectual property
 - Commercial law (e.g., secured transactions)
 - Tax
 - Fourth course from B2: _____
 - Experiential Learning
 - Six credits: _____
 - Legal Research – **choose one option**
 - 1 credit advanced legal research course
 - Upper-level doctrinal class containing at least one credit of legal research
 - Will complete 40 hours of legal research during Supervised Practice Hours
-

Application

- Register with the Office of Admissions – admissions.utahbar.org
- Fill out application, including character and fitness questionnaire.
- Ask law school registrar to fill out the Law School Coursework Completion Certification.
- Find an eligible supervising attorney and ask them to fill out the Qualified Supervising Attorney form.
- Submit application, including course completion certification and QSA form, by the deadline.
- Pay application fee.
- Pay NCBE for investigation.
- Send passing MPRE score to the Office of Admissions

Alternate Pathway Requirements

- Complete Supervised Practice Hours – start hours after completing the required law school coursework
 - 20 hours: client-facing hours
 - 50 hours: pro bono hours – exempt if working in government or non-profit
 - 40 hours: legal research – only if no advanced legal research during law school
- Complete Training Modules
 - 6-hour well-being training
 - 2-hour self-directed learning
- Take and pass exam
 - Exam date: _____

Completion

- Approved by the Character and Fitness Committee on: _____
- Submit record of Supervised Practice Hours, including any pro bono certifications as necessary
- QSA submits Completion Certification to the Office of Admissions
- Complete final survey
- Receive notice from Office of Admissions about eligibility for admission

Admission

- Pay required licensing fees to Utah State Bar and have name included on Motion for Admission
 - Take Oath of Attorney **after** the Motion for Admission is signed by the Supreme Court
 - Authorized to practice law in Utah on: _____
-

If you have any questions, please contact: Utah State Bar Office of Admissions admissions@utahbar.org