



UTAH STATE BAR CHARACTER REFERENCE FORM

The Applicant named below has applied for admission to the Utah State Bar. Please complete this Character Reference Form and return it to the applicant in a sealed envelope with your signature over the seal. **The information contained in the completed form is confidential and should not be disclosed to the Applicant.**

The purpose of the Character References is to provide unbiased recommendations from a variety of sources who know the applicant well enough to provide a recommendation. Keep this in mind as you use your discretion to choose appropriate references. You may not use those who are also applying for admission or will soon be applying. Contact the person providing the reference in advance to ask if they are willing to give a reference for you. Employer or supervisor references may come from non-legal organizations.

The following people are excluded from providing a reference:

1. Anyone related by blood or marriage regardless of how close.
2. Spouses, romantic partners, or significant others.
3. Law school classmates meaning anyone who attended your law school at the same time you did regardless of whether that person was in your year (1L, 2L, etc.).
4. More than two members of the same law firm, business, or entity.
5. Current employees.

Attorneys: If you are unable to provide two employer/supervisor references (e.g., solo practitioner), you may substitute two client references.

Law school students: You may use law professors as attorney references, and use a supervisor from legal clinics, internships, and externships for your employer/supervisor references. However, at least one of your four references should come from someone outside the law school.

CHARACTER REFERENCE

Applicant Name: _____

Your Name: _____

Your Address: _____

Your Contact Information (Telephone number or Email): _____

Nature of your acquaintance (you are a supervisor, co-worker, etc.): _____

How long have you known the Applicant? _____

Please answer the following questions based on your personal knowledge:

- | | YES | NO | |
|-----|--------------------------|--------------------------|--|
| 1. | <input type="checkbox"/> | <input type="checkbox"/> | Do you feel that you know the Applicant well enough to make an accurate appraisal of the Applicant's character and fitness to be admitted to practice law? If not, then do not complete this form. Please sign it and return it to the Applicant. |
| 2. | <input type="checkbox"/> | <input type="checkbox"/> | Are you an attorney? |
| 3. | <input type="checkbox"/> | <input type="checkbox"/> | Are you a client or former client of legal services performed by the Applicant? |
| 4. | <input type="checkbox"/> | <input type="checkbox"/> | Are you a current or former employer or supervisor of the Applicant? |
| 5. | <input type="checkbox"/> | <input type="checkbox"/> | Are you related to the Applicant in any way? If "yes," you may NOT provide a reference for this applicant. |
| 6. | <input type="checkbox"/> | <input type="checkbox"/> | Are you or were you a law school classmate of the Applicant? If "yes," you may NOT provide a reference for this applicant. |
| 7. | <input type="checkbox"/> | <input type="checkbox"/> | Do you represent the Applicant in any capacity? If yes, please describe the representation. |
| 8. | <input type="checkbox"/> | <input type="checkbox"/> | Are you currently employed by the Applicant in any capacity? If "yes," you may NOT provide a reference for this applicant. |
| 9. | <input type="checkbox"/> | <input type="checkbox"/> | To your knowledge, has the Applicant ever been convicted of a crime? |
| 10. | | | To your knowledge, has the Applicant ever engaged in any conduct involving the following? |
| | <input type="checkbox"/> | <input type="checkbox"/> | Dishonesty, fraud, deceit, or misrepresentations |
| | <input type="checkbox"/> | <input type="checkbox"/> | Making a false or misleading statement, including omissions |
| | <input type="checkbox"/> | <input type="checkbox"/> | Taking unfair advantage of others |
| | <input type="checkbox"/> | <input type="checkbox"/> | Violating confidences |
| | <input type="checkbox"/> | <input type="checkbox"/> | Being irresponsible in business or professional matters |
| | <input type="checkbox"/> | <input type="checkbox"/> | Neglecting or being delinquent in any of Applicant's financial obligations |
| | <input type="checkbox"/> | <input type="checkbox"/> | Been a party to legal proceedings |
| | <input type="checkbox"/> | <input type="checkbox"/> | Been denied admission to practice law in any state |
| | <input type="checkbox"/> | <input type="checkbox"/> | Neglecting or showing disregard of ethical or professional responsibilities |
| | <input type="checkbox"/> | <input type="checkbox"/> | Abusing the legal process |
| | <input type="checkbox"/> | <input type="checkbox"/> | Violating a court order |
| | <input type="checkbox"/> | <input type="checkbox"/> | Engaging in the practice of law while not being licensed |
| | <input type="checkbox"/> | <input type="checkbox"/> | Violating reasonable rules of conduct in any activity |
| | <input type="checkbox"/> | <input type="checkbox"/> | Failing to exercise self-control, including excessive and continuing violation of traffic rules, the improper use of drugs, and the excessive use of alcohol. |
| 11. | <input type="checkbox"/> | <input type="checkbox"/> | Do you believe or suspect that the applicant may be mentally or emotionally unstable in a manner that would impede the Applicant's ability to practice law? |

- | | YES | NO | |
|-----|--------------------------|--------------------------|---|
| 12. | <input type="checkbox"/> | <input type="checkbox"/> | To your knowledge, has the Applicant ever been disciplined, expelled, suspended, or asked to resign from any work or volunteer position or educational institution? |
| 13. | <input type="checkbox"/> | <input type="checkbox"/> | Is there <i>any</i> reason you believe the Applicant should not be licensed as an attorney? |
| 14. | <input type="checkbox"/> | <input type="checkbox"/> | Are there any facts, not previously disclosed by your answers, concerning the Applicant's background, history, experience, or activities, which may have a bearing on the Applicant's character, fitness, or eligibility to practice law? |
| 15. | <input type="checkbox"/> | <input type="checkbox"/> | Do you have any reason not to trust the Applicant with your money or property? |
| 16. | <input type="checkbox"/> | <input type="checkbox"/> | Do you have any reason not to trust the Applicant with other people's money or property? |
| 17. | <input type="checkbox"/> | <input type="checkbox"/> | To your knowledge, is the applicant in violation of any federal or state criminal statutes? |

Please provide explanations or comments below:

I swear and attest that the information provided herein is true and factual to the best of my knowledge.

Signature: _____ Date: _____

Name: _____
(Please print)

All Character References are confidential and should not be shared with the applicant. If you are providing this signed document to the applicant as a hard copy, you should seal this form in an envelope and sign your name over the seal of the envelope before returning it to the applicant. Envelopes that appear to have been tampered with will not be accepted.